



**GOVT. NAVEEN COLLEGE RISALI
DIST-DURG (C.G.)**




IQAC Policy


[INTERNAL QUALITY ASSURANCE CELL POLICY]


INTRODUCTION:

IQAC Policy is devised with the focus to make Quality- the defining element at the Institute through a combination of self and external quality evaluation, promotion and sustenance initiatives.

Internal Quality Assurance Cell (IQAC) is a major body constituted in higher education institutes to implement bench marks for teaching, Learning research, and extension and to review the policies pertaining to academic and administrative excellence as a post accreditation quality sustenance measure. The IQAC is conceived as a mechanism to build and ensure quality culture at institution level and to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institute. The success of any institution depends on sense of belongingness and active participation in all the activities of the institution by one and all. In this pursuance, IQAC can play a vital role to channelize the efforts of the institution towards holistic academic and administrative excellence.

 IQAC- Vision:	<p>To create globally competent and ethical professionals and meet the emerging needs of the industries and society through,</p> <ul style="list-style-type: none"> • Innovations in teaching and learning for enhancement of student potential. • To enhance Industry academia interaction for experiential learning & consultancy activities for students and faculty. • Applied research in terms of quality publications, patents. • Innovation, Entrepreneurship and Start-up • Outreach activities for community development
 Date effective from	
 Date of next review	

 Objective of IQAC is:	<ul style="list-style-type: none"> • To conduct regular meetings to share the inputs relating to decision making in the areas of Quality measures of the Institute. • To Collect and compile data from all the departments and implement it in the reports. • To develop a mechanism for conscious and consistent monitoring to improve and sustain the quality education in Arts, Science and Commerce. • To facilitate the initiatives towards technological advancement and innovation in educational methodologies. • To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. • To sustain and enhance the Quality in Education & Research. • To enhance the administrative performance of the institution.
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 Working Mechanism of IQAC	<ul style="list-style-type: none"> ▪ Ensuring timely, efficient and progressive performance of academic, administrative and financial units. ▪ Adoption of Relevant and quality academic/ research programmes. ▪ Optimization and integration of modern methods of teaching and learning. ▪ Ensuring the credibility of assessment and evaluation process. ▪ Ensuring the adequacy, maintenance and proper allocation of Infrastructure and services. ▪ Sharing of research findings and collaboration with other institutions at National and International Level. ▪ Define parameters for various academic and administrative activities of the institution. ▪ Facilitating the creation of a learner-centric environment, conducive to quality education and faculty enhancement to adopt the required knowledge and technology for participatory teaching and learning process. ▪ By review and analysis of feedback from all stakeholders on quality-related processes
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Periodic monitoring of all the activities are carried out based on the 7 action points as a measure of quality sustenance and enhancement

1. Curriculum planning –	<p>To Co-Ordinate with HODs of the Institute for :</p> <ul style="list-style-type: none"> • Revising the curriculum periodically. • Start new programs as per the emerging field • Enrich the curriculum to suit the needs of the industry/society • More focus on skill enhancement and value Added Courses by departments of commerce, English like Basic Computer Literacy, Communication skills, Personality development etc. • As per the graduate attributes of the programs in line with that of the in UG. Define the Program Objectives (POs) and Course Objectives
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2.Learning outcomes –	<p>To coordinate with the heads of all the departments of the constituent units:</p> <ul style="list-style-type: none"> • To prepare well-defined course outcomes for all the programs like Short term courses, Certificate and Value Added Courses etc. • To arrive at the Outcome Based Education (OBE) for all the programs offered at College.
3.Teacher quality-	<p>Developing quality indicators for the teaching faculty to enhance teaching learning process. The following are the indicators</p> <ul style="list-style-type: none"> • Regularly update their skills by attending workshops, conferences , Faculty Development Program and seminars . • Use of e-resources for Teaching and Learning Management system. • Involvement of faculty in mapping Best practices within department/institution. • Faculty contributing as a member in designing curriculum of statutory bodies at university level & other Autonomous Colleges.

4.Research culture and innovation–	<ul style="list-style-type: none"> • Faculty members will be encouraged to undertake Major and Minor Research Project and creating awareness about various states, national and industrial level funding agencies like DST, DIT, SERB, UGC, ISSR, BRNS and CGCOST etc. • Improvement for Industry-Institution Interaction and practical field exposure • Organising workshops/ training programmes on preparation of project proposals as per the requirement of the funding agencies. •
5. Infrastructure Governance and Leadership:	<ul style="list-style-type: none"> • IQAC may advise on matters related to governance, leadership, and administrative processes to enhance overall effectiveness and transparency. • Ensuring that the university's infrastructure and facilities, including classrooms, libraries, laboratories, and IT

	resources, meet quality standards and are maintained appropriately.
6. Feedback System:	<ul style="list-style-type: none"> • IQAC collects and analyzes feedback from all Stakeholders to assess the quality of teaching, infrastructure, and support services. It helps identify areas for improvement.
7. Compliance:	<ul style="list-style-type: none"> • Ensuring that the university complies with relevant regulations, statutes, and guidelines related to quality assurance and higher education.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

- **INTERNAL QUALITY ASSURANCE CELL (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and process:**

➤ **INTRODUCTION:**

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Internal Quality Assurance Cell (IQAC) is a major body constituted in higher education institutes to implement bench marks for teaching, research, and extension and to review the policies pertaining to academic and administrative excellence as a post accreditation quality sustenance measure. The IQAC is conceived as a mechanism to build and ensure quality culture at institution level and to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institute. The success of any institution depends on sense of belongingness and active participation in all the activities of the institution by one and all. In this pursuance, IQAC can play a vital role to channelize the efforts of the institution towards holistic academic and administrative excellence.

➤ **IQAC- Vision:**

➤ **Objective:**

➤ **The primary aim of IQAC is:**

- Regular conduct of meetings to share the inputs relating to decision making in the areas of Quality measures of the Institute.
- To Collect and compile data from all the departments and implement it in the reports.
- To provide training for faculty, students to utilize the state of the art educational technologies and research facilities.
- To facilitate the initiatives towards technological advancement and innovation in educational methodologies.
- To develop a mechanism for conscious and consistent monitoring to improve and sustain the quality education in Arts, Science and Commerce.
- To enhance the administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

➤ **Strategies:**

➤ **IQAC evolve a mechanism and procedure for:**

- Ensuring timely, efficient and progressive performance of academic, administrative and financial units.
- Adoption of Relevant and quality academic/ research programmes.
- Optimization and integration of modern methods of teaching and learning.
- Ensuring the credibility of assessment and evaluation process.
- Ensuring the adequacy, maintenance and proper allocation of Infrastructure and services.
- Sharing of research findings and Collaboration with other institutions at National and International Level.
- Define parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment, conducive to quality education and faculty enhancement to adopt the required knowledge and technology for participatory teaching and learning process.
- By review and analysis of feedback from all stakeholders on quality-related processes.

➤ **Function:**

- Dissemination of information in various quality parameters to all the stakeholders.
- Setting parameters for various academic and administrative activities of the Institutions.
- Collection and analysis of feedback from all the stakeholders on quality related institutional process.

- Periodical conduct of Academic and Administrative Audits along with their follow-up activities.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guideline and parameters of NAAC.
- Documentation of various Programs/Activities leading to quality environment.
- Developing quality indicators for the teaching faculty to enhance teaching learning process.
- Awareness to all departments for the development of facilities by national agencies. Funds to be generated by ICSSR, UGC RUSA etc.
- Analysis of results and framing strategies to improve the academic performance of students.
- To conduct periodic workshops/seminar on quality initiatives in teaching learning such as use of ICT enabled process blended learning.
- Imparting value based education, Code of Ethics, Research Training and support to PhD's for students.

➤ **Composition of the IQAC:**